TRAININGS · TRAINING RESOURCES

Volunteer Onboarding Checklist

A step-by-step guide for new volunteers joining any Lincoln County EMA team — CERT, SAR, HAM Radio, or LEPC.

Before Your First Meeting

- ☐ Attend a team information session or orientation
- ☐ Complete required background check paperwork
- ☐ Review the team's specific training requirements
- ☐ Provide emergency contact information to your team coordinator

Required Training

- ☐ Complete FEMA IS-100 (Introduction to ICS)
- ☐ Complete FEMA IS-700 (Introduction to NIMS)
- ☐ Complete your team's specialty training (CERT Basic, SAR field training, HAM licensing, etc.)
- ☐ Obtain a FEMA SID number if required for your role

Getting Set Up

- ☐ Receive team gear/identification (vest, badge, or equipment as applicable)
- ☐ Confirm you're on the team's contact/notification list
- ☐ Save the team coordinator's contact information
- ☐ Add the team's regular meeting schedule to your calendar

Ongoing

- ☐ Attend monthly team meetings when possible
- ☐ Keep your certifications and training current
- ☐ Update your contact information if it changes